

# Invitation to Tender Notice for

DANGER TREE ASSESSMENT AND TREE PLANTING – ELEPHANT HILLS FIRE

## Project #PL21FOR002

### **Information to Bidders**

Sealed tenders for the planting of approximately 1,222,916 seedlings on an estimated hectares of 682 ha's in the One Hundred Mile Forest District will be received Forsite Consultants Ltd. Located at 201-705 Laval Crescent, no later than Tuesday October, 29<sup>th</sup> at 2:00 pm (local time), at which time all tenders will be opened in private.

A mandatory office information meeting is scheduled for Wednesday, October 9, 2019 at 1:00 pm local time, at the Forsite – Kamloops office, located at 201-705 Laval Crescent, Kamloops, British Columbia.

Tenders must be submitted in accordance with the terms and conditions specified in the tender package. The lowest priced or any tender will not necessarily be accepted. *This solicitation is subject to the BC/Alberta Trade, Investment, and Labour Mobility Agreement and Chapter 5 of the Agreement on Internal Trade.*

**PACKAGE DOCUMENTS ARE AVAILABLE ELECTRONICALLY ON THE PWC (PriceWaterhouseCoopers) WEBSITE**

<https://lbip.outcome-plus.com/Advertisement/AdvertisementLanding>

To obtain further information please contact Colin Hegan, Contract Administrator 250-371-7318 or, Rick Kooistra, Alternate Contract Contact, at 250-832-3366

If the Company posts any addendum to the Tender Documents it will be made by issuing an addendum:

- a) Where Tender Documents were obtained from PWC's website the Company will post any addendum on PWC's website. Bidders are solely responsible to continually monitor the PWC website on an ongoing basis to keep themselves informed of any addendum.

Colin Hegan RPF

Forsite Consultants Ltd.

# Invitation to Tender for Tree Planting

**PL21FOR002**

**SEALED TENDERS** FOR THE WORK OR SERVICES LISTED BELOW WILL BE RECEIVED

BY Forsite Consultants Ltd.

UNTIL THE SPECIFIED CLOSING DATE AND TIME, AT WHICH TIME THE TENDERS WILL BE OPENED  
IN PRIVATE

## PROJECT

Contract/File: PL21FOR002

Nature of Work or Services: Danger Tree Assessments and Tree  
Planting

Located at Elephant Hills Fire – One Hundred Mile Forest District

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FOR FURTHER INFORMATION OR QUERIES, CONTACT: *Colin Hegan 250-371-7318*

**ENSURE YOUR PACKAGE IS COMPLETE.**

# Information to Bidders for Tree Planting PL21FOR002

## **Overview of the Work/Service Required**

The proposed contract requires planting of approximately 682.0 hectares at an average of 2000 stems per hectare on treatment units within the One Hundred Mile Forest District. This is a spring planting contract of approximately 1,222,916 seedlings to be planted.

## **Program Information**

This tree planting project is funded under the Forest Carbon Initiative (FCI) program and supports objectives of the Ministry Forest Carbon Strategy (2016-2020) and the Climate Change Strategy (2015-2020) in the One Hundred Mile House TSA and the Province of BC.

The Company will provide the spring seedlings to the contractor at Hawkeye Cold Storage located at 3396 Sexsmith Road, Kelowna, British Columbia. It will be the planting contractor's responsibility to pick up and deliver the seedlings from this point. The contractor is required to arrange for the use of a refrigerated semi-trailer unit (reefer) to use as a central cache in the vicinity of the treatment units.

## **Site Conditions**

Blocks are located within the 2017 Elephant hill wildfire. Challenging site conditions include burnt wood and standing dead timber generally around the opening edges. Danger tree assessments and possible felling of Danger trees is a requirement of the contract. Planters may encounter burnt saplings with laterals impeding planter progress.

Access directions and maps to the planting unit will be made available during the mandatory office information meeting.

The bidders may be asked to demonstrate that they have undertaken a similar contract planting underneath fire killed overstory and that they have successfully planted areas within previous Wildfires. The successful bidder will be required to provide a Project Manager who will be responsible to oversee the management of the seedlings and the day to day organizing of the planting crews.

## **Known Field Safety Hazards on this Contract**

The Company staff and contractors, in the course of planning and developing this project, have identified the following known field safety hazards associated with this project. Note this list does not identify routine safety hazards associated with forestry operations:

- Trees, snags & standing dead timber which require Danger tree assessment/falling and under planting.
- Sections of Steep Road grades
- Unexpected run-off in rainy conditions
- Road conditions can deteriorate in heavy spring rains
- Slippery conditions in burnt areas when combined with precipitation

**Contractor Safety Program and Prime Contractor Responsibilities**

The Successful Bidder will be designated the Prime Contractor for this contract and must bid accordingly and meet the bidder eligibility stated in the Conditions of Tender.

The successful Contractor must plan to maintain and implement a program of systems or processes (a safety program) that will address occupational health and safety concerns and practices that will eliminate or minimize risk of injuries. The Company may ask to examine the safety program and ask for evidence to support the implementation of same as part of the contract administration.

Bidders must be aware of the Safety Conditions Schedule and the Prime Contractor Agreement attached to the contract agreement.

**Company Staff Do Not Direct Operations**

Company employees (Company Representatives) do not direct or supervise the contractor or the contractor's workers. The Company will set out the contract standards and required outcomes as well as any changes to contract conditions as work progresses.

**Obligation to Report Unsafe Conditions or Practices**

The *Workers Compensation Act*, Occupational Health and Safety Regulation 3.10 requires that any person (including Company staff) report any observed unsafe conditions or practices to the person in charge of the workplace. Company staff will do this in the course of their work on the contract area should they come across such conditions or practices.

**Site Viewing/Information Meeting**

Information on whether a site viewing or information meeting is applicable to this tender call can be found in the Conditions of Tender.

**Contract Term/Work Schedule**

The working term of the contract will be from April 20th, 2020 to June 15th, 2020.

The successful Contractor shall be required to have a pre-work meeting with the Company Representative to review the contract prior to commencement of the work. Any subjects discussed and decisions made at the pre-work conference shall form an integral part of the Contract.

**Contractor Invoicing**

An invoice must identify the contract it pertains to.

The Company will pay any applicable taxes payable by it under law or agreement with the relevant taxation authorities. Invoices must show the calculation of any applicable taxes (excluding taxes paid directly by you to a supplier and which were inclusive in the bid price) to be paid as a separate line item for the Billing Period(s).

**Bidders' Dispute Resolution**

If a problem should occur during this tender call, it should be resolved informally with the Company Representative named in the invitation to tender. If the bidder is not satisfied with the outcome at this stage, or they prefer to bypass the informal route, they may engage the formal vendor complaint review process.

Formal complaints concerning a competitive process or a pending or awarded contract, or other procurement process may be submitted by the bidder in writing at any time during the procurement process and up to thirty (30) business days after they have received notification from the Company of the final outcome of the procurement process.

Disputes occurring during the performance of the work/service will be governed by the dispute resolution terms and conditions of the Agreement.

## **Forest Company Safety Requirements**

### ***Safe Certification Requirement***

If indicated in the Conditions of Tender as applicable, bidders must be aware of the safe certification requirements in order to be eligible to bid, including the Safe Certification Requirements Schedule attached to the contract agreement.

Additional information can be found from the following

<http://www.bcforestsafe.org/>

### **Hand Falling Operations**

All forestry and non-forestry related activities that include or have the potential to include hand falling, requires the Contractor to designate a Falling Supervisor. Bidders should refer to the Safety Conditions Schedule attached to the Agreement and bid accordingly.

### **Lobbyist Registration Act**

It is the contractor's responsibility to abide by all applicable laws. If the contractor falls within the parameters of the *Lobbyists Registration Act*, then it is the contractor's responsibility to make this determination and register if necessary. latter), to the date the Company prints the cheque. Interest rates are set by the Office of the Comptroller General. Interest claims of less than \$5 are not payable.